



AMERICAN LEGION AUXILIARY
Department of Arkansas

(mailing) PO Box 1010, Little Rock, AR, 72203
(physical) 1415 West 7th Street, Little Rock, AR, 72201
Phone: 501-374-5836 | Fax: 501-372-0855 | email: arkaux@att.net

REQUEST FOR VISIT FROM DEPARTMENT PRESIDENT

Unit Name and Number requesting visit: _____

Unit physical address: _____

Unit mailing address: _____

Unit phone number: _____

Unit contact name: _____

Contact phone number: _____

Contact's unit position (President, Vice President, etc.): _____

Date requested: _____

Time requested: _____

Location address: _____

City: _____

Number of members: _____

Special requests: _____

All requests must be submitted to Department Headquarters at least two weeks prior to the requested date. Should the President not be available on the date requested, the President will contact the Unit contact and schedule a date that is available.